**UBPS CODE OF CONDUCT**

This Code of Conduct sets out the expected behaviour of all members when participating in any activity under University of Bristol Politics Society (UBPS), both in-person or online.

**Why do we have the Code of Conduct?**

* To protect UBPS members.
* To protect others that are potentially affected by members’ actions.
* To ensure the highest possible standards of fairness, honesty and behaviour.
* To reduce the risk of harm, injury, harassment and nuisance to members and the community in general.
* To ensure that any student can feel welcomed and included in UBPS activities.

**Expected Behaviour:**

All members must abide by the rules outlined below:

* Behave in a manner which does not endanger or is anti-social towards other individuals and is in line with Health and Safety Policies.
* Do not harass or discriminate others.
* Do not bully, examples of bullying include:
  + public humiliation;
  + verbal and physical abuse;
  + belittling about abilities, personality and/or personal appearance;
  + persistently ignored and/or talking down to;
  + subject to practical jokes;
  + excluded or ostracised.
* Ensure all members feel welcome to participate in non-judgemental and non- threatening discussions, activities, services or events.
* Act responsibly at all times when participating in activities and avoid actions which could bring the group into disrepute.
* Conduct themselves in a reasonable manner relating to language, noise and behaviour.
* Do not encourage or pressure others into acting against the Code of Conduct.
* Operate within the rules that govern the activity or the facility in which an activity is taking place.

**Health and Safety:**

* Abide by the control measures in place to safeguard against the spread of COVID-19 during Politics Society events and activities:
  + Strict social distancing with individuals outside of your bubble;
  + Observe key hygiene requirements including regular handwashing and sanitising;
  + Do not attend in person events when isolating in line with government guidelines.
* Ensure you are abiding by the government, university and Bristol SU’s COVID-19 safety guidelines.
* Abide by Bristol Students’ Union’s Health and Safety policies at all times.
* Behave in a manner which does not endanger other individuals.
* Operate within the health and safety guidelines of the facility during socials and activities.
* Do not cause damage to or deface University or Politics Society property or the property of any other members or students.

**Data Protection and Safeguarding:**

UBPS operates within the data protection and safeguarding guidelines set by Bristol SU. When collecting personal data, UBPS will:

* Be transparent regarding the purpose of the data.
* Only collect the necessary data.
* Only use data for the purpose it is collected.
* Establish when we will get rid of the data.
* Look after any data held.

**Breaches of the Code of Conduct:**

UBPS is committed to addressing all breaches of the Code of Conduct and maintaining a safe and inclusive environment for members to participate in. Any Member of the UBPS who fails to comply with the provisions of this Code of Conduct shall be subject to disciplinary action.

Breaches of the UBPS Code of Conduct will be sanctioned in line with the Code of Conduct for Bristol Student’s Union.

If you are aware of a breach of the Code of Conduct, please inform a member of the UBPS committee, or report it using our Wellbeing and Equality form: <https://forms.gle/pPyNJsg1EZosVhsT7>